

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A, 127 East Oak Street, Juneau, WI 53039

Date: June 11, 2014

Call to order: The meeting was called to order by Chairman Rodger Mattson at 8:31 a.m. with the following members present: **Rodger Mattson, Chester Caine, Mark Roesch, and Dennis Schmidt**

Also present: Russell Freber, Director of Physical Facilities; Phillip McAleer, Asst. Director of Physical Facilities; Mary Kay Westmayer, Administrative Secretary; Jim Mielke, County Administrator; Tom Nickel, future County Board Supervisor.

Public Forum: None

Minutes: A motion was made by Caine and seconded by Schmidt to approve the minutes of the May 7, 2014 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Russ Freber presented for committee consideration the quote from Kamrath's Custom Upholstery, in the amount of \$5,122.96, to make cushions for the Branch 1 Courtroom benches. The cushions would protect the veneered wood finish of the benches that were recently refinished.

A motion was made by Mattson and seconded by Schmidt to reject the bid from Kamrath's for the custom upholstery job. Motion carried.

Russ Freber shared with the committee the plans for installing concrete in the boulevard area on North Main and Center Street. No action was taken. Freber will be attending the City of Juneau meetings to help determine when the project can be addressed. This project could possibly be added to the 5 year Capital Plan.

Russ Freber reported to the committee the proposal to retrofit the 1937 elevator at the Administration Building. The project will be bid out with bids due by June 30th. Bid consideration will take place at the July committee meeting and go before the County Board on July 15. Mattson requested New versus Retrofit proposals to show the County Board that all possibilities were considered. It may be helpful to include a memo to the County Board members prior to the meeting explaining the proposal. Freber is going to invite Otis Elevator to the July meeting to help answer any questions the committee may have.

The Henry Dodge Office Building Roof Project is 90% completed. Freber stated that he would consider Maly Roofing Company for future county projects due to the quality of work that they have provided.

The Fox Lake Shop is in need of repair. Discussion took place and the committee agreed that the building has outlived its usefulness and we should try to sell the property as is. John Corey is looking into the logistics of this. More information will be provided at the July meeting.

Russ Freber shared with the committee that he has a long list of wishes for the 5 Year Capital Improvement Plan. Copies will be provided at the July meeting.

Russ Freber gave an overview of what work needs to be done to the interior of the Administration Building. A slide presentation will be given at the July meeting along with more information on the approach that the department would be considering.

Per Resolution 14-16 the Dodge County Board authorized the sale of the Dodge County Office Building. The revenues from this sale in the amount of \$102,623.22 have been deposited in Business Unit 1901.

Tom Nickel from District 26 will be joining our committee next month. Welcome Tom!

A tour of the Detention Facility and Courthouse took place.

The next meeting is scheduled for Monday, July 7, 2014 at 8:30 a.m. in Room 1F of the Administration Building.

Adjournment: There being no further business to come before this committee, a motion was made by Schmidt and seconded by Roesch to adjourn the meeting at 11:28 a.m. Motion carried.

Respectfully submitted,


Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.